



STATEMENT OF EXECUTIVE DECISIONS

Tuesday 26 September 2017

The decisions summarised below were taken by the Executive at the above-mentioned meeting and, subject to the call-in procedure referred to in Overview and Scrutiny Procedure Rule 17 and to the Notes at the end of this document, shall have effect five working days after the meeting. Details of any recommendations to Council are also included for completeness.

Members of the Executive

Chairman:

*Councillor Paul Spooner (Leader of the Council and Lead Councillor for Planning and Regeneration)

Vice-Chairman:

*Councillor Matt Furniss (Deputy Leader of the Council and Lead Councillor for Infrastructure and Governance)

*Councillor David Bilbé, Lead Councillor for Economic Development and Tourism

*Councillor Richard Billington, Lead Councillor for Rural Economy, Countryside, Parks and Leisure

*Councillor Philip Brooker, Lead Councillor for Housing and Environment

*Councillor Geoff Davis, Lead Councillor for Special Projects and Social Enterprise
Councillor Graham Ellwood, Lead Councillor for Licensing and Community Safety

*Councillor Michael Illman, Lead Councillor for Finance and Asset Management

*Councillor Nikki Nelson-Smith, Lead Councillor for Social Welfare, Heritage and the Arts

*Councillor Iseult Roche, Lead Councillor for Project Aspire, Health, Safeguarding and Sport

*Present

Councillors Angela Goodwin, David Reeve and Carolines Reeves were also in attendance.

**Agenda
Item No.**

**Officer(s) to
action Item**

1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Graham Ellwood.

2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTEREST

There were no disclosures of interest.

3. MINUTES

The Executive approved the minutes of the meeting held on 18 July 2017. The Chairman signed the minutes.

4. RISK MANAGEMENT STRATEGY AND FRAMEWORK 2017

Decision:

That the Risk Management Strategy and Framework 2017 be adopted, subject to:

- (a) The inclusion in Step 8: Review, Report and Monitor of the requirement for an annual report to be presented to the Corporate Governance and Standards Committee reviewing progress on the management of risk within the Council generally and monitoring future progress against the Strategy and Framework;
- (b) The inclusion in the corporate report template of a separate section on "Risk Management Implications"

Reason for Decision:

To ensure that there is a system for effective monitoring, development and operation of risk management in the Council.

Alternative options considered and rejected by the Executive:

None

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

5. GUILDFORD BOROUGH PLANNING CONTRIBUTIONS SUPPLEMENTARY PLANNING DOCUMENT UPDATE 2017

Decision:

That the Guildford Borough Planning Contributions Supplementary Planning Document (SPD) update 2017, as set out in Appendix 1, be adopted as an update and replacement for the 2011 SPD, which is hereby revoked.

Riaan Van
Eeden

Reason for Decision:

To provide up-to-date advice to applicants for planning permission in order to assist in securing supporting infrastructure and mitigate any harm arising from planned developments through determining planning applications or appeals.

Alternative options considered and rejected by the Executive:

None

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

6. TOWN TWINNING AND INTERNATIONAL RELATIONSHIPS

Decision:

The Executive is asked to recommend to Council (10 October 2017):

- (1) That proposed work to develop and strengthen our existing

relationship with Freiburg, referred to in this report, be supported.

- (2) That the twinning arrangement with Bar-le-Duc be formally ended.
- (3) That discussions to progress the establishment of a new formal twinning agreement with Versailles be supported.
- (4) That the Leader and Managing Director be authorised to sign a proposed partnership agreement with Dongying, as set out in Appendix 1 to the report.

Reason for Decision:

To develop new international relationships and enhance existing twinning arrangement to maximise the benefits for Guildford residents.

Alternative options considered and rejected by the Executive:

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

7. TIMETABLE OF COUNCIL AND COMMITTEE MEETINGS 2018-19

Decision:

The Executive is asked to recommend that Council (10 October 2017) approves the proposed timetable of Council and Committee meetings for the 2018-19 municipal year, as set out in Appendix 1 of the report.

John
Armstrong

Reason for Decision:

To assist with the preparation of individual committee work programmes.

Alternative options considered and rejected by the Executive:

None

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

NOTES:

- (a) Any decision marked “#” means that the item was deemed by the Managing Director and agreed by the Executive and Chairman of the Overview and Scrutiny Committee to be a matter of urgency for the reason indicated and, in accordance with Overview and Scrutiny Procedure Rule 17 (h), such decision takes effect immediately and is therefore *not* subject to the call-in procedure.
- (b) The call-in procedure is as follows:
 - (i) the Chairman of the Overview and Scrutiny Committee; or
 - (ii) a minimum of five members of the Councilmay require that a decision be referred to the Overview and Scrutiny Committee for review.
- (c) Councillors wishing to exercise their right to call-in a decision taken by the Executive must give notice in writing to the Democratic Services Manager. The reason for a councillor calling-in a decision shall accompany any such request and must meet one of the following criteria:
 - (a) that there was insufficient, misleading or inaccurate information available to the decision-maker;

- (b) that all the relevant facts had not been taken into account and/or properly assessed;
- (c) that the decision is contrary to the budget and policy framework and is not covered by urgency provisions; or
- (d) that the decision is not in accordance with the decision-making principles set out in the Constitution.

Such notice should be marked for the attention of John Armstrong who can be contacted by e-mail on john.armstrong@guildford.gov.uk

- (d) On receipt of a call-in request, the Monitoring Officer will decide, in consultation with the chairman of the Overview and Scrutiny Committee, whether it is valid and will notify the councillors concerned accordingly.
- (e) In the case of a valid call-in, the decision shall be referred to a special Call-in meeting of the Overview and Scrutiny Committee, which shall be held within 21 days of the decision on validity referred to in paragraph (d) above.
- (f) A decision marked with an asterisk denotes that the matter is a “Key Decision” which is defined in the Council’s Constitution as an executive decision:
 - (i) which is likely to result in significant expenditure or savings (of at least £200,000) having regard to the budget for the service or function to which the decision relates; or
 - (ii) which is likely to have a significant impact on two or more wards within the Borough.